

WBA Full Time Intern 2017

No. of Vacancies: 5

Period: From June to August 2017 for 10 weeks (Subject to confirmation)

Major Responsibilities:

- Assist in daily operations of one or two of the functions below:
 - Buying / Sourcing
 - Quality, Ethics and Supplier Development
 - Supply Chain
- Attend WBA departmental intern seminars and get in-depth understanding of the business
- Support team in championing their sourcing strategy with new ideas and suggestions for process improvement
- Administration support for presentations
- Support the business in delivering KPIs : OTD (On time delivery) and services level to their stakeholders and 3rd parties
- Ensure high integrity of data input in to the buying system
- Ad-hoc tasks and projects assigned

Requirements:

- Bachelor Degree undergraduate, ideally going into final year in international business/ management supply chain/logistics discipline
- A strong desire to work in the Beauty / Healthcare / Consumer Goods industry
- Proficient in both spoken and written English and Chinese
- Eager to learn with can-do attitude, excellent team player
- Advanced MS Office skills: Excel, Word, PPT